DATA-FEED
SIGN UP FORM

Company name, registered office address and registered number)		the "Master Account Holder"
RL360 adviser number or online reference		

The Master Account Holder requests that RL360 provides details of all policies linked to the Master Account Holder by way of a data-feed service via its Online Servicing Centre (OSC). Acceptance of this request will be evidenced by the granting of access to the data-feed files via the OSC.

Please select whether you want the user to receive data-feed files via a web service, or whether you wish to nominate an existing user who will sign in and download the files. Please complete all fields.

Please only complete details for one of the available choices below.

☐ **Existing User**

Username	
First name	
Last name	
Date of birth (dd/mm/yyyy)	☐☐ ☐☐ ☐☐☐☐
Job title	

Your data-feed files will be placed in the mailbox of this user. The user can download the files from their mailbox at any time, using their existing login details.

Please note the data-feed provides details of ALL policies linked under the Master Account, and will not be restricted to policies allocated to the user detailed.

OR

☐ **Web Service User/Automated Collection**

First name	
Last name	
Date of birth (dd/mm/yyyy)	☐☐ ☐☐ ☐☐☐☐
Job title	
Email address	
Telephone number	
Single use password	
Password reminder	

Data-feed files will be available for download using the login details provided. The user will have to sign in manually on first use to reset the password, set security questions and accept the OSC Terms and Conditions. Thereafter files are collected automatically by a web service.

RL360°

Service required
Format (select one only)

☐ XML ☐ CSV

Type (select one only)

☐ **Full** – History files contain all transactions since policy inception

☐ **Incremental** - History files contain only transactions created since your last file. Your first file will be Full.

Frequency (select one only)

☐ Daily

☐ Weekly – please select day: ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

☐ Monthly – please state day of month ☐

PLEASE NOTE: Files are created overnight following a business day, Monday to Friday inclusive.

Declaration
Declaration for and on behalf of the Master Account Holder – the party signing for the Master Account Holder must have authority to bind the Master Account Holder.

Access to the data-feed service via the OSC is subject to (i) the terms of the Master Account Agreement between the Master Account Holder and RL360 Insurance Company Limited and (ii) the OSC Terms and Conditions, which the user must agree to before use of the OSC.

Company Director/Partner/Authorised Signatory on behalf of the Master Account Holder

Signed

Full name

Job title

Date (dd/mm/yyyy) ☐☐ ☐☐ ☐☐☐☐

When you have completed this form
Please send it to: Online Service Team, RL360, International House, Cooil Road, Douglas, Isle of Man, IM2 2SP, British Isles.

RL360°