

ASSET TRANSFER INSTRUCTION FOR DISCRETIONARY ACCOUNTS

RL360 plan name

Plan number

- Please accept this letter as my/our instruction to transfer the below listed holdings from my/our RL360 plan to our Discretionary account no held at
- Please accept this letter as my/our instruction to transfer the below listed holdings from my/our Discretionary account no held at back to my/our RL360 plan

	Full Asset Name (including share class)	ISIN/SEDOL	Number of units or shares to be transferred
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

	Plan Owner 1/Authorised Signatory 1	Plan Owner 2/Authorised Signatory 2
Name	<input type="text"/>	<input type="text"/>
Signature	<input type="text"/>	<input type="text"/>
Date (dd/mm/yyyy)	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>

IMPORTANT NOTES

This transfer form is to be used by plan owners who have plans with RL360 Insurance Company Limited or RL360 Life Insurance Company Limited.

Transfers will only be instructed once any pending sale instructions have been settled. If you intend to sell any assets, please send the instruction to our Dealing Team prior to submitting a transfer instruction.

RL360 are reliant on third parties to complete the transfer and depending on the asset, where and how it is held, it can take several weeks or months to process. We have no control over the processes of Fund Managers, their administrators or custodians but if there are going to be significant delays, we will notify your IFA/Broker.

The form is for transferring assets only. Any cash to be transferred should be discussed with our discretionary team and should not be detailed on the form.