<Adviser Name>
<Adviser Address 1>
<Adviser Address 2>
<Adviser Address 3>
<Adviser Address 4>
<Adviser Address 5>
<Adviser Address 6>
<Adviser Address 7>

Sample of IFA letter

9 November 2012

Dear Adviser

Important notification which requires your attention. Please ensure this letter is passed to the adviser who looks after the below listed policies.

Please find enclosed a copy of a client letter that we have issued to affected policyholders regarding the closure of the Natixis ASG Laser fund.

We are writing to you as you have one or more clients that currently invest in the fund via their policy. Your client policies affected by this notification are as follows:

Policy Type	Policy Number	Policyholder
<policy type=""></policy>	<policy number=""></policy>	<policyholder></policyholder>
<policy type=""></policy>	<policy number=""></policy>	<policyholder></policyholder>

Should your clients not be happy with the course of action we have taken they can switch their holding into an alternative fund(s) within the product range at any time free of charge.

Should you have any general queries about your client's policy(s), you can contact our Customer Service Team at Head Office by email: csc@rl60.com or by telephone: +44 (0)1624 681682 where our representatives will be able to assist you further.

Kind regards,

Natalie Hall

Director of Marketing

Enclosure: Copy of client letter